



KIDS ON STAGE

P.O. Box 3664 tel 310.314.0035
Santa Monica, CA 90408 fax 310.581.9331
www.kidsonstage.com kidsonstageLA@verizon.net

JR. COUNSELOR/INTERN EMPLOYMENT APPLICATION

Come share your time and talents with us. Have fun, meet new people and share that magic of the performing arts.

GENERAL KOS INFORMATION:

Established in 1987, Kids On Stage is a well known, highly acclaimed theater arts company for kids and young adults ages 1-18 years. Our programs include classes, camps, workshops, parties, school enrichment programs, and custom classes.

There are many Jr. Counselor and Intern opportunities at Kids On Stage. We hire people with many different skills and strengths through out the year. Please be honest while filling out this application. We want to put you where your strengths are and where you will be most happy.

Help Needed in:

Classes, Camps and Parties

Musical Theater	Ages 4-7 & Ages 7-18	Classes, Camps, Parties
Creative Dramatics	Ages 4-7 (no show)	Classes, Camps, Parties
Comedy Improv	Ages 7-14	Summer only
Video Filmmaking	Ages 7-12 & 13-18	Summer only
Plus school enrichment, parties and custom programs		

Administration

Office help
Organization
Errands
Research projects
Misc.

PRE-REQUISIT BEFORE APPLYING FOR JR. OR INTERN POSITIONS:

- Must LOVE working with kids
- Must love the theater and want to share your talent and time with us
- Must have a can-do attitude and be willing to do whatever is needed for the program you are hired.
- For most, willing to go through a training program (*if applicable*)
- Team player
- Excellent communication skills
- Organized, responsible and able to handle many things
- Fun and energetic and patient
- If you agree to certain days and times you must be committed, show up on time
- Fill out a medical release/consent/employee agreements

If need be: You must be willing to get fingerprinted and to have a TB test at your expense.

After reading the above pre-requisites, please fill out the application in and either fax, email or mail to our office at:

FAX: 310-581-9331

EMAIL: kidsonstageLA@verizon.net

MAIL: Kids On Stage, Inc. PO Box 3664, Santa Monica, CA 90408

PRINT AND FAX THE NEXT 4 PAGES.



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JR. COUNSELOR/INTERN APPLICATION

APPLICATION DATE: _____

POSITION APPLYING FOR: _____

HOW DID YOU FIND US (Craigslist, friend, internet, Other (be specific.): _____

PERSONAL INFORMATION: Important: All information provided below is personal and confidential for KOS purposes only!

Name _____ Social Security Number _____

Permanent Address No/Street _____ City _____ State _____ Zip _____

Phone Number _____ Cell Number _____ Email _____

Birthdate _____

If you are not a citizen, what is your authorization to be employed?

Do you have any job related limitations? Yes No If so, describe in full:

Have you applied with us before? Do any relatives or friends work here?

Are you currently in school? Yes No If yes; School name and location _____
Days _____
Hours _____

Are you currently working? _____ If yes, are the hours and days flexible? Yes No
Days _____
Hours _____

EDUCATION

High School Name & City/State Year of Graduation Diploma Major

College/University

Other/Trade School/Licenses, Etc.

EMPLOYMENT/Jr. COUNSELOR/INTERN HISTORY (please list by most current)
For most current please list whether it is part or full time and your hours

From/To	Employer Name, City, State & Phone	Position	Salary
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1. _____

2. _____

3. _____

4. _____

Continued...

ADDITIONAL QUESTIONS:

What are you **most** interested in doing (*can be more than one choice*);

- Teaching
- Assistant
- General Help

Which program interests you (*can be more than one choice*);

- Musical Theater
- Comedy Improv
- Video Filmmaking
- Parties
- Creative Dramatics
- Workshops
- School Enrichment
- Administration
- Specialist: _____
- Misc: _____

Age group you prefer to work with (circle all that apply): 10mo-4 4-9 9-13 Teens

Availability to begin (start date):

Days and times **available**:

Times and days absolutely **NOT available**:

Are you available on the weekends?

Are you interested in working with us at parties on the weekend?

YOUR EXPERIENCE: *We are aware that many of you are just starting out. Below is in order to know a little about you, your interests and experience. Please be specific. What and how much experience? Ages you have worked with? Please let us know if there is something you do not want to teach or do specifically. Thank you!*

Musical Theater _____

Comedy Improv _____

Drama _____

Shakespeare _____

Theater Games _____

Music Director _____

Voice Coach/Singer _____

Choreography _____

Clowning _____

Stage Combat _____

Stand-up Comedy _____

Directing _____

Script Writing _____

Piano-Accompaniment _____

Play an Instrument(s) (which?) _____

Stage Management _____

Set Design _____

Set Building _____

Costume Design or repairs (Can you sew?) _____

Arts and Crafts _____

Video Experience (Taught kids before? Ages?) _____

Editing Abilities (If yes, do you own a computer and editing software? Which software? Taught kids to edit?)

Tech (In what area?) _____

Balloon Making _____

Face Painting _____

Magician _____

Tarot Card or Palm Reader _____

D.J. _____

Babysitting _____

Computer Knowledge: PC MAC (How well?) _____

Computer Programs *you know well*: Quickbooks, Excel, Word, Web savvy, ACT, QuarkExpress, Adobe Photoshop

Technically savvy (can trouble shoot computer or other equipment problems?) Yes No

Explain: _____

Phone Sales _____

Web and Graphic Design Skills _____

Promotion and Advertising _____

Anything else you want us to know about you?

KIDS ON STAGE

I certify that all statements to be true and correct and authorize the investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal.

DATE

SIGNATURE OF APPLICANT

DO NOT WRITE BELOW THIS LINE - PERSONNEL DEPARTMENT USE ONLY!

Interview Dates

Remarks

Start Date

Job Title

Department

Rate/Salary

Shift

Authorized by:
